

## **Nepalese Canadian Society of Edmonton**

希 5264 53 Avenue NW., Edmonton, AB T6B 3K1

🖄 necase@necase.ca

🔳 necase.ca

## Please attach your receipts with this form and fill in the details below:

Program or Activity date:					
Name of the program or project:					
Submitted by:					
Comments:					

Category	Invoice# Or Receipt#	Amount without GST	GST	Amount	
Grand Total					

Cheque#				Approved by:		
Fund Source:	AGLC	Grant	General Account	Signature of approver		
Signature of rec	cipient				Payment Date	

**Note**: Please attach your valid receipts for reimbursement. It is important for us to keep track of our cash flow. No payment will be made without this form with valid receipts. All receipts must be submitted to the Treasurer within one month after the program. For lost receipts, use the Declaration form.

1 | FF1 Expense Reimbursement Form | NECASE